

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES

BEHAVIORAL HEALTH UNIT SUPERVISOR

****THIS IS A HAZARDOUS DUTY POSITION****

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Closing Date: October 18, 2016

Salary Range: \$84,405 ~ \$113,248 Annually

POSITION #	CLASSIFICATION	PROGRAM/UNIT	SHIFT	WORK SCHEDULE/HOURS
CV114719	BHUS	Whiting Forensic Division Whiting Serve Unit-1	1 st	8:00 a.m. to 4:30 p.m. Monday through Friday 40 hours weekly
CV114720	BHUS	Whiting Forensic Division Dutcher Service Dutcher – 1-South	1 st	8:00 a.m. to 4:30 p.m. Monday through Friday 40 hours weekly

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Duties may include but not limited to: Provides administrative supervision of quality of care provided by professionals and paraprofessionals Nursing Staff and Team Members on the Units within the Division across three shifts; possesses broad range of clinical and professional skills to facilitate supervision of inter-disciplinary staff and orientation of new employees; oversees the planning, implementation and monitoring of programming for the unit; identifies unit-based issues for Quality Improvement and oversees and coordinates improvement projects; ensures a safe and therapeutic milieu; establishes safe, effective staffing through careful sharing of resources and attention to use of overtime; manages effectively under pressure and in a rapidly changing environment; works cooperatively with other unit directors to maximize resources, set priorities based on program values, resolve conflicts and set uniform standards; performs other duties as required.

General Experience: Seven (7) years of professional health care experience in a behavioral health setting.

Special Experience: Two (2) years of the General Experience must have been at the lead level responsible for coordinating the work of a unit or team of professionals in a behavioral health setting. Note: For State Employees the lead level is interpreted at the level of Clinical Social Work Associate for the social work discipline and Head Nurse for the nursing discipline.

Substitution Allowed: College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. A Master's Degree in a health care field related to one of the disciplines in the Special Experience may be substituted for one (1) additional year of the General Experience.

Special Requirement: Incumbents in this class must possess and retain a current license as a Clinical Social Worker or as a Registered Professional Nurse or as a Licensed Alcohol and Drug Counselor in the State of Connecticut. Incumbents in this class may be required to possess certification as a clinical supervisor by the Connecticut Certification Board. Incumbents in this class maybe required to travel.

Working Conditions: Incumbents in this class may be required to lift and restrain clients, may have significant exposure to communicable and/or infectious diseases and risk of injury and may be exposed to strongly disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

To be considered for this position:

- DMHAS employees who are lateral transfer candidates** (example: BHUS applying to a BHUS posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
- DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
- All other State Employees** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

EMAIL: CVH-RECRUIT@CT.GOV ~ FAX: (860) 262-5055
Connecticut Valley Hospital
Office of Human Resources ~ ATTN: Recruitment
P.O. Box 351 ~ Middletown, CT 06457

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-1